



# CANDLEWOOD LAKE AUTHORITY

Member Municipalities: Brookfield • Danbury • New Fairfield • New Milford • Sherman

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## Minutes CLA STRATEGY SESSION

February 8, 2020

Congregational Church of Brookfield Library  
160 Whisconier Road, Brookfield, CT 06804

### Attending:

Phyllis Schaer  
Doug Cushnie  
William Licht  
Joan Archer  
Chris Robinson  
Dan Rosemark  
Ed Siergiej  
Mark Toussaint  
William Lohan  
Jerry Murphy  
Steve Kluge

### Absent:

Marianne Gaffey  
Jeff Main  
Joe Wodarski

M. Howarth, Executive Director  
J. Neil Stalter, Director of Ecology and Environmental Education  
J. Usher, CLA Administrative Coordinator  
R. Barnard, Chief, CLAMP  
Nick Mellas, Assistant Chief, CLAMP

Recorder: J. Usher

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The meeting began at 9:04am.

Bill Licht, greeted the attendees.

Mark Howarth reminded the attendees that no official business or motions will take place today.

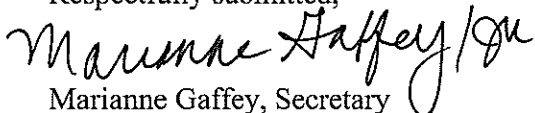
- Flow Chart - Discussed who the CLA interacts with and the flow of information. Municipalities, FLPR, FERC, Public, DEEP, Legislators.
- Methods of Communication- CLA communication discussed, including how we currently communicate and ways we might improve.

- Role of CLA- Provides Lake Management oversight for 5 municipalities which includes Public safety, environmental, water quality and educational responsibilities of the CLA and ways we can better communicate some of that was discussed.
- Area of Authority -Discussion about our limited authority beyond boating law, but our ability and role to advise, advocate and educate.
- Role of the CLA Delegates- Within structure of CLA and their responsibilities to municipal community they represent: interaction with Chairman, Exec Committee and specific committees.
- Relay of information Role- to and from municipality's leadership and CLA discussed; Role of delegates to present or follow up on CLA approved action items, communicate to town CEOs following CLA Board meetings.
- Community Relationship Building- Discussed ways to improve our outside relationships, best ways to communicate a common message, expanded use of the Marine Patrol for education and the visibility of the CLA.
- Future Action / Discussion Items - Discussion about how to follow up this strategy session by using a small amount of time at the monthly board meetings to continue the discussion, and also hold a separate follow up strategy meeting. Short term goals and long-term goals should be addressed by committees and the full board. Action items to be determined by next board meeting.
- Summary- Talked about what worked well today and anything that could be changed to make it better.

## ADJOURN

The meeting adjourned at 11:16am.

Respectfully submitted,



Marianne Gaffey, Secretary  
 Jeannine Usher, Administrative Coordinator  
 r/b/mh/ps

*These minutes are not considered official until they have been approved at  
 The next regularly scheduled meeting of the Candlewood Lake Authority.*