



# CANDLEWOOD LAKE AUTHORITY

Member Municipalities: Brookfield • Danbury • New Fairfield • New Milford • Sherman

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## Minutes of CLA SPECIAL Meeting

March 31, 2021 7:00PM

via ZOOM due to COVID-19

### Attending:

P. Schaer	Sherman
D. Cushnie	Sherman
M. O'Connor	Sherman
J. Main	New Fairfield

J. Archer	New Fairfield
M. Gaffey	Brookfield
W. Lohan	Brookfield

W. Meikle	Brookfield
C. Robinson	Danbury

S. Kluge (later)	New Milford
M. Toussaint	New Milford
J. Wodarski	New Milford

M. Howarth, Executive Director  
 J. Usher, Administrative Coordinator  
 N. Mellas, Chief, CLAMP

Recorder: Jeannine Usher

Guests: 1

### Absent:

B. Licht	New Fairfield
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E. Siergiej	Danbury
D. Rosemark	Danbury

Chairman, Marianne Gaffey called the meeting to order at 7:01pm.

### **PUBLIC AWARENESS: (Joan Archer)**

Confirmed We are going to do a spring appeal and may also continue with the traditional December appeal as well. The cost will be approximately \$4,000.

### **PUBLIC SAFETY INITIATIVE PRESENTATION (Will Meikle)**

Will Meikle presented a detail report of projected operating and capital costs for Public Safety. The report reflects a request for approximately \$18,000 additional funding.

*Will Meikle made a motion to approve the expenditures as outlined in the Public Safety expenditure report presented estimate of \$110,334 to support the Public Safety initiative, including the on-boarding of our new officers, increasing presence, ensuring officer safety, and readiness for the 2021 season, with the new wage structure to occur once the municipalities approve the 2021/2022 budgets,  
- The motion was seconded by Bill Lohan.*

*Will Meikle amended the motion to include the capital expenditure projection of \$15,200 for marine and capital improvement.*

*-The amended motion was seconded by Mr. Lohan, with all voting in favor.*

*Ms. Gaffey made the motion to enter Executive Session to discuss the candidates for the Equipment and Facilities position, seconded by Mark Toussaint. All voting was in favor.*

The delegates, CLA staff and guests were invited into executive session.

Nick Mellas and Henry Dyson left the meeting.

Executive session began at 7:23 pm

Executive Session ended at 7:42pm

*Mr. Meikle made a motion that the board give authorization to Executive Director, Mark Howarth to offer employment to the candidate put forth for the position in executive session, and enter into negotiations at a rate of \$25 per hour at the statutory limit of what qualifies per week as a part-time employee. The motion was seconded by Ms. Gaffey with all voting in favor.*

*Mr. Meikle made a motion to adjourn, seconded by Mr. Lohan with all voting in favor.*

The meeting ended at 7:44pm.

Respectfully submitted,

A handwritten signature in blue ink that reads "Martin O'Connor/gu".

Martin O'Connor, Secretary  
Jeannine Usher, Administrative Coordinator  
r/b/mh

*These minutes are not considered official until they have been approved at the next regularly scheduled meeting of the Candlewood Lake Authority.*