



CANDLEWOOD LAKE AUTHORITY

Member Municipalities: Brookfield • Danbury • New Fairfield • New Milford • Sherman

PO BOX 37 • SHERMAN, CT 06784 • P (860) 354-6928 • F (860) 350-5611

Lake Steward Supervisor

The Candlewood Lake Authority (CLA) is looking for an outgoing, enthusiastic, and detail-oriented employee to join the CLA's new Lake Steward Program this summer as a supervisor of the program. This person will actively manage the Lake Stewards over the course of the boating season, ensuring the program continues and assisting Stewards in accomplishing their responsibilities as needed.

The ideal candidate will display professionalism, is a self-starter, good communicator and problem solver, is organized and diligent, and has the ability to work both independently and as part of a team.

Responsibilities:

- Ensure that Lake Stewards arrive at their assigned launch on time and leave when their scheduled shift is over.
- Assist steward teams in setting up and taking down the stations (table, small tent, chairs, supplies).
- Be willing to accept phone calls from lake stewards with questions and concerns and drive to their assigned launch to assist them if necessary.
- Check in on lake stewards throughout their shift to ensure their needs are being met, and that they are accomplishing their duties as stewards.
- Work as a lake steward during the bulk of your shift, inspecting boats and offering invasive species education to boaters.
- Assist in transitioning Lake Steward supplies from one team to another in between shifts/weekends.
- Spend up to 8 hours on Saturdays, Sundays, some Fridays, Memorial Day, 4th of July, and Labor Day managing lake stewards in person at the launches around Candlewood.
- Write a brief one-page report for the Director of Ecology every week on the outcomes of the program from the previous weekend, and if there were any issues that need to be addressed for the upcoming weekend.

This position reports to the Director of Ecology and Executive Director and works in collaboration with the Watershed Management Chairman and Committee to complete committee initiatives and goals for the Lake Steward Program.

This is a part-time seasonal position from Memorial Day weekend to Labor Day weekend, which may require varied hours in the season, including mostly weekends and holidays.

This position is an outdoor job conducted in a variety of weather conditions and can be physical in nature, requiring substantial time on your feet and walking.

This position is a part-time position, offering a competitive pay rate of \$17.50 per hour.

Minimum qualifications:

- Ability to work with a wide range of people and members of the public. Willingness and excitement to offer education and information to many kinds of people.
- Interest or excitement in the protection of Candlewood Lake or prevention of invasive species spread.
- Ability to work outside during the summer.
- Willingness to drive to different locations around Candlewood Lake to work on different days.
- Ability to work on your feet for hours at a time.
- Ability to manage multiple different people at a time, and an ability to solve problems on the fly as they occur.
- High School, Tech School, or College Graduate

To Apply: Email resume to Kathleen@marienugent.com or Call 203-792-6838