



CANDLEWOOD LAKE AUTHORITY

Member Municipalities: Brookfield • Danbury • New Fairfield • New Milford • Sherman

PO BOX 37 • SHERMAN, CT 06784 • P (860) 354-6928 • F (860) 350-5611

Minutes of CLA Regular Meeting

November 18, 2020, 7:30PM

via ZOOM due to COVID-19

Attending:

P. Schaer	Sherman
D. Cushnie	Sherman
M. O'Connor	Sherman

Absent:

J. Main	New Fairfield		
B. Licht	New Fairfield	J. Archer	New Fairfield
M. Gaffey	Brookfield		
W. Lohan	Brookfield		
W. Meikle	Brookfield		
C. Robinson	Danbury		
E. Siergiej	Danbury		
D. Rosemark	Danbury		
S. Kluge	New Milford		
M. Toussaint	New Milford		
J. Wodarski	New Milford		

M. Howarth, Executive Director
 N. Stalter, Director of Ecology and Environmental Science
 J. Usher, Administrative Coordinator
 N. Mellas, Assistant Chief, CLAMP
 H. Dyson, Captain, CLAMP

Recorder: Jeannine Usher

Guests: 2

Phyllis Schaer called the meeting to order at 7:30pm.

WELCOME GUESTS AND WELCOME NEW BROOKFIELD DELEGATE

Marianne Gaffey made a motion to approve the consent agenda, seconded by Will Meikle with all voting in favor.

Bill Lohan made a motion to add the Treasurer's Report to the consent agenda, seconded by Bill Licht with all voting in favor.

Marianne Gaffey made a motion to approve the consent agenda with the addition of the financials, seconded by Will Meikle with all voting in favor.

CLAMP

Report of Activities:

There were fewer patrols in October. The ad for hiring more LPO's was posted on Indeed.

Patrol Boat Selection Update

Mark Howarth updated delegates on the purchase of the new patrol boat. The final cost of the boat is \$150,293 and it will be delivered by the end of May 2021.

When the Silver Ship contract is signed, the board will receive copies.

CHAIRMAN'S REPORT

Ms. Schaer discussed a recent meeting between the CLA, DEEP, local leaders and state legislators regarding resolving challenges on Candlewood for 2021.

VICE CHAIRMAN'S REPORT

Refer to Watershed Management Committee Report below.

TREASURER'S REPORT

The Treasurer's Report was included in the consent agenda above. Bill Lohan summarized the audit for the delegates. No deficiencies were found in the audit. Sandra Wellwood is available for the CLA meeting in December.

Mr. Lohan made a motion to accept the audit as submitted, seconded by Ms. Schaer with all voting in favor.

CANDLEWOOD LAKE STRATEGIC PLANNING TASK FORCE

Joan Archer is at the BOF meeting in New Fairfield tonight. Marianne Gaffey will be attending Sherman BOF meeting on Nov. 19th. Steve Kluge will represent the CLA at the New Milford Town Council meeting on Monday, Nov. 23rd. Next steps are to work on the presentation in January for the budget and long-term planning for the next couple of years.

Committee Reports:

PUBLIC SAFETY

Joe Wodarski plans to schedule special meetings in November and December. November 30th and December 16th are the proposed dates for Public Safety special meetings. Will Meikle would like to be a member of the Public Safety Committee.

EQUIPMENT & FACILITIES

All the buoys have been removed. The ARK is still in the water. The Sherman docks will be removed along with the ARK soon.

PUBLIC AWARENESS

A press release went out about the zebra mussels. PA's major push is more presence on our website and social media for public safety and environmental concerns. The annual appeal letter is being worked on for a December mailing.

WATERSHED MANAGEMENT

Watershed canceled their October meeting.

2021-22 BUDGET REVIEW

Mark Howarth provided a summary of the proposed draft budget. This will be sent out to everyone in the next few days for feedback and voted on at the CLA Board Meeting in December.

Ms. Schaer would like to schedule another Finance meeting to work out the final details of the budget. The CLA Task Force will assist with the towns 'ask'.

Jeannine Usher will invite all committee chairs to the Executive Meeting on December 2nd.

OLD BUSINESS

Sterile Grass Carp

Neil Stalter is in conversations with DEEP and Greg Bugbee. The NEAR report will be in draft mode by the end of the month.

AIS Stamp Grant Application Notice & Plans

Information was received from Peter Francis from DEEP. Discussion will continue at the December CLA meeting or Watershed meeting.

Open CLAMP Positions

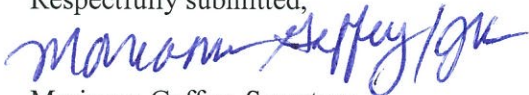
Jeannine Usher posted the LPO position on Indeed today, November 18th. The ad will run until Dec. 8th. The ad will also be posted on website, LinkedIn and Facebook page.

NEW BUSINESS

none

Joe Wodarksi made a motion to adjourn, seconded by Will Meikle. The meeting adjourned at 9:10pm.

Respectfully submitted,



Marianne Gaffey, Secretary
Jeannine Usher, Administrative Coordinator
r/b/mh

These minutes are not considered official until they have been approved at the next regularly scheduled meeting of the Candlewood Lake Authority.



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33, 2020
Executive Director
Mark Howarth

Monthly Report

COVID-19

I will continue to work primarily remotely, until further notice.

2020 Task Force

A primary focus this past month remained the work of the task force, as we continued to work towards finding effective solutions for the recreational challenges facing the lake. We have been working with the CT DEEP to collaborate on solutions to address a wide range of recreation-related topics and we met with them, local elected officials and area legislators to collectively discuss the issues and progress being made.

We also continued our efforts to research purpose-built marine patrol boats in the hopes of getting a new patrol vessel for the 2021 season. Following a visit to see the Lake Lillinonah Authority's boat, we also had a successful visit to the New Hampshire Marine Patrol to see their operation and vessels. We are moving forward with a boat for the CLA Marine Patrol for delivery by the end of May 2021.

Budget

We have been working on refining and building the CLA budget for 2021/2022 that most accurately reflects our projected and changing needs for the coming fiscal year.

FOIA Class

Neil arranged for a FOIA presentation the CLA and we had staff and delegates who attended this informative class in which we were able to get many questions answered about the Freedom Of Information Act, and how it impacts us.

Fall Season

Doug and our seasonal helper completed the fall buoy removal, cleaning and storage.



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J. Neil Stalter

Director of Ecology and Environmental Education

Candlewood Lake Authority

Re: November Meeting: Monthly Report

Date: 11/18/2020

- I am still working almost entirely remotely due to the Covid-19 Pandemic, and am focusing on tasks that I can accomplish from home.
- Roughly 6-12 live zebra mussels were discovered on a dock near Hollywyle Cove in Candlewood Lake when removed by Tucker & Sons on Thursday 11/12/20
 - The dock was removed for the first time in roughly 8 years, and no mussels were discovered on the neighboring docks or any other docks in the lake thus far. Our current plan is to examine the lake substrate for signs of zebra mussels during the deep drawdown at this location. DEEP and FirstLight have both been notified, and I'm going to get in touch with Ed Wong at WestConn to look into additional testing possibilities.
- Water Quality Monitoring Finished in October of this year, but Steve is continuing to do his semi-weekly probe monitoring in New Milford! Special thank you to him for getting a lot more really interesting and valuable information for us this year.
 - We have gotten all the information from the lab, and I am beginning work on the annual report of the results. This is the first year we are bringing this reporting in house for the past several years.



- I have continued working on the erosion section of the LMP, and am planning on moving on to the section on road salting next. However, meetings to discuss erosion topics and realistic goal setting will continue.
 - I have had follow up meetings with AER to discuss their proposal for establishing a nutrient budget for Candlewood Lake. They are preparing a proposal for us that we can review, and potentially look into additional bid offers.
- Steve and I visited the trails on Vaughn's Neck and Candlewood Mountain that have been being used by ATVs and other vehicles which are causing substantial damage and erosion on the trails. We are working to map this area to discuss with Eversource about possible routes to preserve this space and prevent further damage.
- I've had some preliminary conversations with CAES and DEEP about the current levels of Grass Carp in Candlewood Lake and the possibility of additional stockings.
 - DEEP is very conservative about additional stockings due to the lack of plant material in Squantz Pond. I have sent them material to review the current state of Candlewood, and we discussed a few possibilities, and they will get back to me to schedule a follow up meeting.
- I arranged a Freedom of Information Act meeting especially for Lake Authorities via ZOOM, and it was very successful and informative. Thanks to Tom Hennick at the CT FOIA office for teaching the course!
 - We have the recording of the lecture, which I sent to the board to watch. Please get in touch with me when you watch it so we can mark you down as having taken the class!
- The Eagle Scout project to build an invasive species disposal station at Sherman Town Park is continuing to move forward, as we are working to schedule a meeting with FirstLight to get their approval. The build is scheduled to occur in the spring of 2021.
- I am attending NALMS (Virtually) this week, so I will be at workshops/presentations most of the day for the week. I won't be as diligent about email for that reason, but can be reached through Jeannine if there are any major things that require my immediate attention.

